

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 8, 2018

- 1.0 CALL TO ORDER:** A Regular Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:01 p.m. by Brett Costley. MEETING CALLED TO ORDER

Board Present: Brett Costley, Susan Wagner, Melissa Zavales, and Brittanie Roberts. Greg Kintz arrived at 6:40 p.m. BOARD PRESENT

Board Absent: Stacy Pelster and Katie Cook. BOARD ABSENT

Staff Present: Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Michelle Eagleson, Elem Vice Principal; Marie Knight Business Manager; Barb Carr, Administrative Assistant; and Juliet Safier, VEA President. . STAFF PRESENT

Visitors present: Samuel Clapshaw, Rebecca Clapshaw, Emma Scheuerman, Erin Scheuerman, Courtney Ferguson, Jean Gump, Lanaya Clapshaw, Jenna Romaine, Kassidy Wolfe, Avery Wolf, Campbell Zavales, Janean Zavales, Jolene Shaw, Bill Langmaid, Tobie Finzel, Max Crabtree, Katie Crabtree, and Jeanie Jones. VISITORS PRESENT

- 1.1** The Pledge of Allegiance was recited PLEDGE OF ALLEGIANCE

- 2.0 AGENDA REVIEW:** Susan Wagner moved to approve as presented. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW

3.0 SHOWCASING OF SCHOOLS

3.1 Student Reports:

Students from Debbie Taylor's 4/5 grade classroom presented on "How We Use Technology in the Classroom".

VMS Leadership students updated the Board on activities at the Middle School.

3.1.1 Community 101 Project Presentation: Students from Mr. Krahn's Project Based Learning class (PBL) shared that last year being their first year, they didn't get a lot of projects done but they did bring in a guest speaker. This year the Freshman/Sophomore PBL class is used to prepare students for Junior/Senior PBL class which focuses on the projects such as the gym mural and the gym floor. They would like to install a water bottle filling fountain, paint hopscotch squares, and start a senior night for Track. They've taken on the Lunch Buddy program pairing older students with younger students.

The PBL class also is part of the Community 101 Grant Program. The grant program awards \$5000 in grants (earmarked for 501c3 non-profits) with \$1,000 of these funds going back to the school. If any staff would like to apply for a grant, please see PBL students or Mr. Krahn for an application. Applications are due February 26.

3.2 Principal Reports:

Nate Underwood provided the latest version of his Chalk Talk.

Mr. Miller added to his written report that on Feb 13th from 7-8 p.m. VES will be hosting a Snuggle Up and Read activity (formerly Bedtime Stories). On Thursday, Feb. 15th parents are invited to come have lunch with their student.

3.2.1 VHS Drop Out Report: Mr. Underwood did not have a report ready and asked to report on this topic next month. It was noted that the OHSET schedule was left off of his calendar.

3.2.2 VES Reading / Math Data: Mrs. Eagleson reported on VES Winter data in reading and math. The overall numbers in reading did not shift much from the Fall analysis. Although not reflective in the data, they have seen students making great gains in accuracy (phonics skills) and fluency by as many as 20-30 words. The K-5 team has analyzed the data and are making plans to support all students in the area of phonics. In Math, the elementary has a consistent math program and overall the data is shifting slightly.

3.3 Sports / Other Reports: There was no report given this month.

4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS: Bill Langmaid thanked Aaron Miller for meeting with home school parents last evening. **PUBLIC COMMENT**

5.0 BUSINESS REPORTS: **BUSINESS REPORTS**
5.1 Superintendent Report: **SUPERINTENDENT REPORT**

- His recent Community Chat was held at Subway. He had one person come to see him and another that was already there visited with him as well. The next Community Chat is scheduled for Feb. 27th at 6:30 a.m. at Black Bear Coffee Shop.
- A handout was shared on how the District is spending Measure 98 funding. In the area of Graduation Support, AVID, Oregon Outreach, Freshman on Track and after school/Summer school programs will receive approx. \$55,000. In the Career and Technical Education area, approx.\$14,500 will be used with the Hillsboro Chamber of Commerce program, Career Exploration system and CTE programs at MS and HS.
- Meetings with community home school parents are continuing and progress is being made. He feels that the minimum number of students required to make the program work for the District can be met.
- Enrollment is holding steady at 536.
- Bond Update: Trophy Cases installed and filled with years of history. Project complete. Mist roofing project contract has been awarded to Dan Titus who hopes to have the roof project finished by Spring Break this year. Speaker contract has been awarded and temporary speakers are in. This project (installation of a high powered digital projector and a 20 x 12 screen) will be finalized by the end of the school year. Next up is the security and cameras and looking at a welding shop. The additional classrooms and football field/track will be on the schedule for summer of 2019.

Greg Kintz arrived at 6:40 p.m.

- ODE finally determined the reconciliation number for the past overpayment. The District is now balanced with ODE and there was no negative impact to the bottom line.
- Baseball Field work days are scheduled for Feb 10, 24, March 3, 10 and 17. Everything has been ordered to finish the field and WOEC will come sink the large backstop poles. Both Baseball and Softball will be played on campus this Spring.

5.2 Financial Report; Marie Knight reported that the ending fund balance is currently at \$289,663 and has been holding steady. Ending the year with \$300K is the goal. A revised estimate of the State School Fund should be received in February. The large ADM report to ODE in December also dictates adjustments. Marie hopes to have this information in time to share in her March Financial Report. **FINANCIAL REPORT**

A draft Budget Calendar was shared for review. This will be adopted at the March meeting.

5.3 Maintenance Report: The report was reviewed. **MAINTENANCE REPORT**

6.0 BOARD REPORTS / BOARD DEVELOPMENT: Greg Kintz stated that currently a Bill will be coming out that deals with class sizes. OSBA is still working hard on this short session. **BOARD REPORTS**

Policy Committee has policies that will be ready for the March meeting for 1st reading, approval in April.

Brett Costley shared that OSBA has a lot of resources available and encouraged the Board to watch for seminars of personal development that might be something the Board could do. If you do, please let him or Barb Carr know. He went on to further say that the District has been in crisis for 10 years due to flood recovery. Now that the District is out of this mode, he is hoping the Board and District can focus more attention to new things or doing things differently. He'd like to discuss with the community the direction of the district and hold the board accountable to do this. He feels the best place to start is with a self-evaluation and then develop goals for the Board. A copy of "Board Self Evaluation" will be sent out and Brett asked that they be returned to him by March 1st.

7.0 OTHER INFORMATION and DISCUSSION:

- 7.1 NWRESD 2018-19 Local Service Plan:** Aaron Miller explained that the Service Plan for next year outlines how funds will be allocated among the School District's served by the NWRESD. The budgeted funds provide core services. Discretionary funds are discussed by County Superintendents on how best to use and meet the needs of those districts. Next year we will see an increase of \$9481.00 in service dollars available to Vernonia. NWRESD LOCAL SERVICE PLAN SHARED
- 7.2 2018-19 Student Transfer Limits:** For the past several years the District has set limits of students transferring in to Vernonia School District at 15. This is not a huge issue for Vernonia however we are required to set the limit. He recommends continuing at 15. March 1 – 31 is the open enrollment window. Other Districts put timelines for inter-district transfers. Aaron is not ready to discuss this yet. STUDENT TRANSFER LIMITS DISCUSSED
- 7.3 OSEA Memorandum of Understanding:** Aaron Miller indicated that he has received a request from OSEA to create a sick leave bank similar to what the teachers have for personal leave. He does not have a recommendation at this time but feels it would be something the negotiations team can discuss when a proposal is presented. OSEA M.O.U. FOR FUTURE DISCUSSION

8.0 ACTION ITEMS

- 8.1 NWRESD 2018-19 Local Service Plan:** Susan Wagner moved to approve Resolution #1718-02 supporting the 2018-19 NWRESD Local Service Plan as presented. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. NWRESD 2018-19 LOCAL SERVICE PLAN APPROVED
- 8.2 2018-19 Student Transfer Limits:** Brittanie Roberts moved to set the 2018-19 student transfer limits at 15 for incoming students and no limit at this time for outgoing students. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. 2018-19 STUDENT TRANSFER LIMITS SET

9.0 MONITORING BOARD PERFORMANCE: As discussed above, please return Board Self-Evaluations to Brett Costley by March 1st.

10.0 CONSENT AGENDA

- 10.1 Minutes of the 01/11/18 Regular Meeting.**
Susan Wagner moved to approve the minutes of the 1/11/18 regular meeting as presented. Brittanie seconded the motion. Motion passed unanimously with those in attendance. MINUTES APPROVED

11.0 RECESS to EXECUTIVE SESSION under O.R.S. 192.660 (2) (i) at 7:19 pm. to discuss teacher evaluations and recommendations for contract renewal. RECESS TO EXECUTIVE SESSION

12.0 RETURN TO REGULAR SESSION at 8:13 p.m.

13.0 ACTION ITEM:

- 13.1 Approve Resolution #1718-01:** Brittanie Roberts moved to table action on Resolution #1718-01 to the March 8th meeting. Melissa Zavales seconded the motion. Motion passed unanimously with those in attendance. RESOLUTION #1718-01 TABLED UNTIL MARCH

Other Issues: Melissa Zavales suggested installing a sign directing athletic entrance to side door as you enter the parking lot. There is no signage and it causes confusion. OTHER ISSUES.

14.0 MEETING ADJOURNED at 8:19 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk